

Eduardo Avilés, CPA, CMA
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PROFILE

- Certified professional accountant
- Functional analyst and business analyst, implementation ERP Oracle PeopleSoft Finance
- Polyvalent, creative and diplomat
- Languages: French, English, Spanish, Russian

PROFESSIONAL EXPERIENCE

Consultant - Business analyst **Intact insurance October 2019-November 2019**

- Write and analyze business requirement documentation (BRD)
- Connecting customers with the IT team
- Track the progress of integration projects for new entities
- Creating and monitoring tests scenarios and acceptance tests
- User requests analysis and resolution

Functional Analyst (Business Analyst) **University of Montreal June 2009 - October 2019**

- Implement Oracle Peoplesoft 9.1 and 9.2 Finance and e-procurement
- Business process analysis and modeling
- Preparing and running workshops for data collection and information
- Connect stakeholders and development team during design and construction stages
- Define functional specifications, configuration and steps documentation
- Set and run unit tests and regression tests. Supervise user acceptance tests
- Acting as a trainer, design and animation of training workshops
- Post-implantation support and follow-up

Financial Management Officer **University of Montreal Building management May 2007 - June 2009**

- Optimizing processes and tools for monthly budget tracking
- Manage the facilities budget
- Temporary assignment as manager

Accountant

PSP Investments March 2006 - June 2007

- Production of consolidated financial statements of pension funds (150 portfolios totalling \$27.6 billion)
- Optimizing the analysis process for prepaid fees, external managers expenses and research expenses
- Responsible for the financial statements of the employee pension fund
- Analysis of fixed assets and amortization
- Report development for auditors and the board of directors

Reinsurance analyst

AXA Insurance Inc. May 2003 -March 2006

- Implementation of business processes optimizing billing to reinsurers
- Involvement with various reinsurance business partners (Munich reinsurance, Lloyds)
- Producing quarterly reports for the marketing department

Accounts to be paid technician

SECUR Desjardins August 2002- 2003

EDUCATION

2009

- Oracle PeopleSoft training for accounts receivable, accounts receivable and billing modules, contracts, e-supply, cost control, query management

2004-2005

- CMA Canada's Strategic Leadership Program successful in obtaining the CMA designation.

1999-2002

- Bachelor of Accounting Sciences
- University of Quebec in Montreal

TECHNOLOGY SKILLS

- Oracle PeopleSoft FMS finance and supplies. SQL developer, excellent knowledge of Excel, Power Point and Word.
- Project management and monitoring tools, Jira, Slack, Teams, Visio.
- User Support Tools, Phire, BMC
- Creating requests and SQL reports

OTHER TRAINING AT UNIVERSITY OF MONTREAL

- Optimizing work and business processes – October 2015
- Project management: Concepts and know-how – March 2016
- The principles of business analysis – October 2016
- Organize ideas effectively with Mind Mapping – November 2016
- Excellence in customer service – November 2018